Residence Hall Computer Use Policy

The Student Housing Data Network provides resident housing students with in-room connections to the campus data network providing Internet Access. The Internet Access is a privilege that can be revoked if the terms of this policy are violated. Your use of the Southeast Community College provided network access indicates your acceptance of this policy, as well as your responsibility to use the connection appropriately and in accordance with applicable laws and regulations.

In general students cannot use their computer or the Internet for any illegal purpose. Examples of illegal usage may include but not be limited to copyright infringement, viewing, producing, downloading or uploading literature, movies, or other media that are illegal in general such as child pornography. Other illegal activity may include but not be limited to harassing, threatening, or intimidating other individuals or groups.

Prohibited Internet Usage Include:

1. Any receipt, retransmission or destruction of software or data must observe copyright laws, license restrictions and SCC policies. Sharing copyrighted material such as MP3’s and software is strictly prohibited.
2. Copying College-owned or licensed software or data for personal or external use without prior approval.
3. Attempting to modify College-owned or licensed software or data without prior approval.
4. Use of the SCC Internet connection for gambling.
5. Attempting to damage or disrupt operation of computing equipment, data communications equipment, or data communications lines. Attempting to create or launch viruses or other malicious programs designed to interfere with the SCC or State of Nebraska computing resources including the Internet access system.
6. In-room connections may not be altered or extended beyond their intended use. No more than one device should be connected to each active network port. Network hubs, switches, wireless access points and connection sharing devices are prohibited.
7. In-room connections may not be used to provide access to the Internet or SCC resources to individuals not formally affiliated with the College.
8. Any attempt to capture transmissions on the network not addressed to your location is prohibited. In other words, "sniffing" - the digital equivalent of wire-tapping - is not allowed.
9. You may not use the network to attempt to gain access to any data, software or services, without explicit permission of the owner.
10. You may not attempt to conceal or misrepresent your or another's identity through the use of your network connections. Examples: Never attempt to send electronic mail under an assumed name. Never share your login password with another individual.
11. SCC computing resources, including your in-room connections, may not be used for personal profit, business ventures, or for any political purpose. In particular, these resources may not be used to support or oppose the candidacy of any person for political office, or to support or oppose any ballot question.
12. The network is a shared resource. Excessive use of network resources that interferes or inhibits the use of the network or Internet access of others is prohibited. This includes but is not limited to applications that use a large amount of bandwidth (for example, Quake, Half-life, downloading MP3's, P2P, and MPEGs). Sending out mass e-mails and/or spamming are also prohibited. Academic use of the network is top priority.
13. Electronic communications over the network may not be used to send messages that are fraudulent, harassing, obscene, threatening, or other messages that are a violation of applicable federal, state or other law or College policy.
**Warranties and Liabilities**

The College makes no warranties of any kind, whether expressed or implied, arising out of a student’s use of Internet Access. The College bears no responsibility for the accuracy or quality of information or services. The College will not be responsible for any damages suffered from the use of the network, including loss of data, delays, service interruptions, misdeliveries or failed deliveries. Use of the College’s Internet Access is at the users’ own risk, including the liability or security of information obtained, transmitted, received, or stored.

**Indemnity**

All students using the Student Housing Data Network shall agree, as a condition of using the Network, to indemnify the College for any losses, costs, or damages, including reasonable attorneys fees, incurred by the College relating to or arising out of any violation of this Policy or conditions of use and any unauthorized charge or fees incurred by the College because of such use.

**Privacy**

College’s Student Housing Data Network is not an open forum, but rather is owned and managed by the College for the purpose of promoting teaching and learning. Personal use of the e-mail system by students is permitted, but only within the scope of College policy. Internet Access includes, but is not limited to, all electronic mail and messaging systems, bulletin boards, mailboxes, websites, and internet access.

The College reserves the right to access, inspect, and disclose all communications transmitted or received by e-mail at any time. Use of the e-mail system by a student constitutes consent to the acquisition of any e-mail transmitted or received by the student.

Any e-mail communications are the property of the College. Students have no personal privacy rights in any materials, created, received, or sent using e-mail. Students should be aware that the use of a password or deleting e-mail will not prevent it from being accessed or monitored.

In addition to not being private, e-mail sent over the Internet is not secure and can be read by system administrators and hackers. Therefore, confidential, proprietary, or trade secret information should not be transmitted over the internet for any reason.

Nothing contained herein shall permit the disclosure of any communication in violation of the Family Educational Rights and Privacy Act, or in violation of other state or federal law.

**Responsibilities**

To safeguard against incursions by viruses and related problems on the Dorm internet network, resident hall student’s computers must have updated antivirus software. Internet service may be withheld to residents who do not keep their antivirus subscription current.

*SCC provides students living in dorms a free copy of ‘Symantec Endpoint Protection’ to safeguard their computers. The link below is only available to students after they logon to the SCC Dorm Network. Symantec link:* [http://dorminfo.southeast.edu/downloads/](http://dorminfo.southeast.edu/downloads/)

Users are responsible for all traffic originating from their computer, including user activity, regardless of whether or not they:

- Generated it.
• Know what they are doing.
• Realize that they have violated the Acceptable Use Policies.

Violations

Suspected or alleged violation of this policy should be reported immediately to the SCC Help Desk (437-2447, helpdesk@southeast.edu). Administrators have the authority to temporarily suspend network access to a computer that is believed to have been the source of a violation (viruses, machines without anti-virus software, etc.) An incident report will be filed and appropriate action taken.

Abuse of network and computing privileges is subject to disciplinary action. The appropriate SCC authorities, beginning with the VP for Technology, will handle violations of this Acceptable Use Policy. Disciplinary actions as a result of violations may include the following:

• Loss of access privileges
• SCC judicial sanctions as defined within the code of student conduct
• Monetary reimbursement to the College or other appropriate sources if responsible for malicious damage to the College network or information systems
• Expulsion or suspension from SCC
• Prosecution under applicable civil or criminal laws

The SCC Residence Services and Information Technology Services reserves the right to modify, change and revise this document as necessary without permission or consent of the users.

By signing this document, I agree to abide by this and all Southeast Community College policies for use of computing resources.

Signature: _______________________________ Date: ________________
Student ID#: _______________________________ Room #: ____________________
Residence Hall: _______________________________ *Ethernet Outlet #: (1, 2, 3 or 4)
E-mail Address: _______________________________ Telephone: ____________________
Operating system: _______________________________

If you are using the college's wireless connection, please check here ____________

* The outlet number is stamped on the plastic cover. Some rooms have two outlets others four. Your service will be setup for the outlet number you choose.